

GCNSL Ambassador Agreement

The Ambassador Agreement, which completes the statutes of the UN Global Compact Network Switzerland & Liechtenstein (GCNSL), hereby referred to as "the Association", defines the role and mission of the Ambassador along with the general rules relating to a good use of means and systems at its disposal. This Agreement also further states the responsibilities of the Ambassador company.

Preamble

The UN Global Compact is the world's largest corporate sustainability initiative. This initiative brings together all sorts of private organizations, in particular businesses, civil society representatives along with UN agencies, around the universal Ten Principles relating to human rights, labour rights, the protection of the environment and anti-corruption. We seek to promote responsible business practices by stimulating multi-stakeholder dialogue, providing knowledge, tools and mutual learning for businesses to engage in corporate responsibility and sustainability. We support companies to align their corporate strategies and operations with the Ten Principles of the UN Global Compact in the areas of human rights, labour, environment and anti-corruption and to take actions to support the Sustainable Development Goals (SDGs).

In 2017, the UN Global Compact Network Switzerland & Liechtenstein was created which supports participants in Switzerland & Liechtenstein on their sustainability journey and serves as an intermediary between the local network and the UN Global Compact Office in New York. As of December 31, 2022, the network in Switzerland & Liechtenstein had more than 300 participating companies.

1. The Ten Principles of the UN Global Compact



HUMAN RIGHTS

[Principle 1](#): Businesses should support and respect the protection of internationally proclaimed human rights; and

[Principle 2](#): make sure that they are not complicit in human rights abuses.



LABOUR

[Principle 3](#): Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining.

[Principle 4](#): the elimination of all forms of forced and compulsory labour;

[Principle 5](#): the effective abolition of child labour; and

[Principle 6](#): the elimination of discrimination in respect of employment and occupation.



ENVIRONMENT

[Principle 7](#): Businesses should support a precautionary approach to environmental challenges;

[Principle 8](#): undertake initiatives to promote greater environmental responsibility; and

[Principle 9](#): encourage the development and diffusion of environmentally friendly technologies.



ANTI-CORRUPTION

[Principle 10](#): Businesses should work against corruption in all its forms, including extortion and bribery.

2. The mission of the UN Global Compact Network Switzerland & Liechtenstein

The UN Global Compact Network Switzerland & Liechtenstein (GCNSL) is a legally independent business association and the only official platform of the New York-based United Nations Global Compact in Switzerland and Liechtenstein.

The GCNSL's mission is to contribute, in joint engagement with its stakeholders, to an enabling ecosystem for a sustainable and responsible economy in Switzerland & Liechtenstein; and in selected regional contexts through the collaboration with other Local Networks and with Swiss-Liechtenstein companies and NGOs. The GCNSL supports its Participants to implement Responsible Business Conduct (RBC) progress and holds them accountable through annual reporting. The overall goal is to accelerate and scale the local and global collective impact of its Participants by upholding the Ten Principles and delivering on the 17 Sustainable Development Goals.

The GCNSL acts in coordination with the Global Compact Office (GCO) in New York, is administered by the Board of Directors and the secretariat which runs all operational activities. The secretariat team is managed by Executive Director, Mr. Antonio Hautle. Appointed regional Ambassadors can act as representatives of the UN Global Compact Network Switzerland & Liechtenstein.

3. Ambassador criteria and nomination process

Any company that has been a Participant of the UN Global Compact for at least two years can apply to become a GCNSL Ambassador. Ambassadors are appointed for a renewable one-year term by the Board of Directors on the proposal of the secretariat following a selection procedure. Ambassadors are always a legal entity (not an individual). The role can be undertaken by a Sustainability / CSR officer, manager or any other motivated personnel designated by the company who acts as representative. The Ambassador company and the representatives need to fulfill the following criteria to be successfully appointed:

- The company has been a Participant of the UN Global Compact for at least two years.
- Has submitted its Communication on Progress (CoP) in time.
- Is up to date with the yearly membership.
- Regularly participates in the programmes trainings and / or events offered by the UN Global Compact and the GCNS.
- The company consists of more than 10 employees.
- The appointed representative of the Ambassador's company is highly motivated to represent the GCNSL's values and mission, speaks fluently English and preferably the main language in the Ambassador's region and has been working for the company for at least one year.
- Commitment of at least 3 working days per year to execute the Ambassador role.
- Commitment of organizing / leading a minimum of one networking event per year in the Ambassador's region.
- Commitment to participate in a yearly on-boarding workshop (included in the 3 working days)

4. The Ambassador's mission and duties

The Ambassador acts as GCNSL representative in its region and establishes a bridge between relevant local stakeholders and the United Nations Global Compact. As such, its mission is to contribute to the awareness of the UN Global Compact, the Ten Principles and the SDGs in its geographical area and contributes to the dynamics of the network in its respective region.

It is expected that the Ambassador maintains a close relationship to the secretariat and other Ambassadors, in particular with those located in the same geographical area. Ambassadors may participate in collective projects / events at the regional scale, as long as it has been discussed and approved by the secretariat. Projects / events must fall within the framework defined by the Association. As a staging post of the UN Global Compact, the Ambassador can inform any business interested in joining the Association or that wishes to uphold the Ten Principles of the UN Global Compact, and then direct them to the secretariat.

The Ambassador company and its representative commit to keeping themselves informed and up to date on the topics of the UN Global Compact.

The Ambassador has no legal claim to compensation or payment of any kind and no claim to additional benefits. In certain extraordinary cases and upon agreement of the Board of Directors, the Ambassador may request reimbursement of expenses (travel and accommodation) according to the Association's internal regulations.

5. Communication Guidelines

The Association is responsible for the communication strategy and its implementation. The secretariat provides the Ambassador with the necessary communication tools and hosts a yearly on-boarding workshop to train Ambassadors. The following guidelines are to be followed:

- All projects / events conceived by Ambassadors must first be approved by the secretariat before being organized or externally communicated.
- Any external representation, especially with public authorities and the media, must be prior approved by the Association.
- The use of the logos and the international trademark "United Nations Global Compact" is strictly regulated and cannot be used by the Ambassador company or a third party, without prior written authorization of the UN Global Compact.
- Participation in the yearly Ambassador onboarding workshop.

The Association will provide all communication material necessary for the successful completion of the Ambassador's mission, in particular:

- A PowerPoint presentation of the Association for internal and external distribution.
- Digital flyers of the Association.
- A document containing the communication and language guidelines.
- Any other content the Ambassador might need for example event graphics, social media cards etc.



Furthermore, the Association commits to provide the following to the Ambassador:

- Regular information and updates on the Association's news and activities
- The Association's annual report
- The Association's statutes
- A yearly Ambassador onboarding workshop

6. Compliance with the rules of ethics and good practice

The Ambassador company and its representatives commit to comply with the ethics and good practice established by the Association, especially when it comes to the management and prevention of conflicts of interest and the acceptance of gifts and invitations.

As part of their mission, the Ambassador respects or embodies the following qualities:

- Act without self-interest and in a non-profit manner.
- Be compliant with the use of the UNGC and Association's brand and respect the rules related to the logo usage.
- Informs the Association of any partnership proposal made by third parties.
- Be compliant with the Principles of the United Nations Global Compact.
- Respect the strictly confidential character of data and information gathered as part of their mandate.

7. Early termination of the mandate

The Association reserves the right to terminate an Ambassador's mandate without notice or compensation of any kind, if the company or its representatives acted in an inappropriate manner in contradiction with the Association's statutes and internal regulations and the UNGC's Quality Standards. Furthermore, the Ambassador's mandate may be terminated if the company is not up to date with its yearly membership and its Communication on Progress (CoP).

The Ambassador company may also terminate its mandate voluntarily by informing the Association within a minimum of 15 days, by e-mail or post.

Signature for Agreement

Date:

For the Ambassador Company:

For the Association:

Antonio Hautle
Executive Director
UN Global Compact Network
Switzerland & Liechtenstein